

- (c). Such candidates who are eligible to use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not.
- (d). Candidate will have to arrange their own scribe and at their own cost.
- (e). Any candidate who is not eligible to use scribe as per guidelines, as referred above, uses scribe in the online examination shall be disqualified to participate further in the recruitment process.
- (f). Any candidate who is using scribe should ensure that he is eligible to use scribe in the exam as per the guidelines mentioned above.
- (g). Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from service without notice, if already joined the Bank.
- (h). During the examination, at any stage, if it is found that the scribe is independently answering / solving the question himself/ herself, the examination session for such candidate will be terminated, and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions.**
- (i). Scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No.16-110/2003-DDIII dated February 26, 2013 of Government of India, Ministry of Social Justice & Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Financial, Deptt. of Financial Services vide letter No. F. No. 3/2/2013-Welfare dated 26.04.2013.
- (ii).** Further, In terms of Office Memorandum F. No .29-6/2019-DD-III dated 10/08/2022 of GOI Ministry of Social Justice & Empowerment, Department of Empowerment of persons with Disabilities (Divyangjan)), the facility of scribe and/or compensatory time shall be granted solely to the Persons with Disabilities covered under section 2(s) of the RPwD Act 2016 but not covered under the definition of section 2(r) of the said act (i.e. persons having less than 40% disability and having difficulty in writing), to those having difficulty in writing, subject to a production of a certificate to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/ her behalf from the competent medical authority of a Government healthcare institution as per prescribed Proforma at Appendix-I of the said O.M. The qualification of the scribe should be one step below the qualification of the candidate taking the examination. Candidate opting for own scribe should submit details of the own scribe as per Proforma at Appendix-II of the said O.M.

(B) Details of Educational Qualification/ Certification/ Work Experience/ Specific Skills Required:

Post No / Post Name	1 - Deputy Manager (Systems) – Project Management & Delivery
BASIC QUALIFICATION (AS ON 31.08.2024)	<p>Essential: B. Tech / B.E. in Computer Science/ Computer Science & Engineering/ Software Engineering/ Information Technology/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines with minimum 50% score. Or MCA or equivalent Or M.Tech / M.Sc in Computer Science/ Computer Science & Engineering/ Information Technology/ Software Engineering/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines. (From a University/ Institution/ Board recognized by Govt. Of India/ approved by Govt. Regulatory Bodies).</p>
OTHER QUALIFICATION (AS ON 31.08.2024)	<p>Preferred Certifications: (Valid as on 31.08.2024)</p> <ul style="list-style-type: none"> • Oracle Data Integrator 12c Certified Implementation Specialist • Oracle Business Intelligence Foundation Suite 11g Essential • Oracle Data Integrator 12c Essential • Oracle Database PL/SQL Certification • Java Certification from Oracle. • Google Certified Android Developer. • PHP • Any certificate in Kotlin. • Dot Net certification from Microsoft • Spring Certified Professional • Oracle Certified Professional, Java SE 8 Programmer • Level-2 Angular Certified Developer • Power BI • IBM-DataStage /IBM DB2 • ISTQB or any other equivalent certification. <p>(Candidate having more than one certificate will be given preference.)</p>
WORK EXPERIENCE (POST-BASIC QUALIFICATION) (AS ON 31.08.2024)	<p>Essential: Minimum 4 years of post-basic qualification experience in software development.</p> <p>Preferred: 2 years of experience (within essential requirement of post basic qualification experience of 4 years) in any one of the following: - Web technologies, Java, JEE, APIs, Open-Source Frameworks - Hibernate, Spring & Spring boot, SOA Frameworks, Web Services -</p>

	<p>REST style.</p> <ul style="list-style-type: none"> -JavaScript frameworks, Angular/Node JS etc. - Web technologies like C#, ASP.NET Core, MVC and Entity Framework Core. - Development experience using Oracle PL/SQL, Experience with Oracle versions 12c, 19c - BI Development/ETL/SQL Development/ and Dashboard Development using POWER BI/ JAVA/PHP/.NET. - Performance testing, regression testing, functional testing, API testing and Backend testing. - Testing variety of mobile applications. <p>- Writing automated test scripts in Java/Python etc.</p> <p>- Test tools such as JUnit, Selenium, Cucumber, RPA tools, JMeter, Rest-assured or WireMock.</p> <p>(Training & Teaching experience will not be counted for eligibility)</p>
SPECIFIC SKILLS (AS ON 31.08.2024)	<p>Preferred:</p> <ul style="list-style-type: none"> • Java 8.0 or .Net 3.0 and above • Database: Oracle 12c or 19c • Knowledge of .Net MVC, .NET Core • Angular • REST API • Spring • PL/SQL • MySQL • NoSQL • OS: Linux, Windows • IBM DataStage or equivalent ETL Tool. • IBM DB2, MS SQL Server. • Power BI, • SSIS, SSAS, SSRS • JAVA, PHP/.NET, • Basic Unix/Linux Commands • Good understanding of Defect management lifecycle and defect management tools such as Jira/ Bugzilla etc. • API testing experience with tools such as Postman/ARC/ReadyAPI/Swagger/Soap UI etc. <p>(Candidate having more than one certificate will be given preference.)</p>
Post No / Post Name	2 - Deputy Manager (Systems) – Infra Support & Cloud Operations
BASIC QUALIFICATION (AS ON 31.08.2024)	<p>Essential:</p> <p>B.Tech/ B.E. in Computer Science/ Computer Science & Engineering/ Information Technology/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines with minimum 50% score.</p> <p>Or</p> <p>MCA or equivalent</p> <p>Or</p> <p>M.Tech/ M.Sc. in Computer Science/ Computer Science & Engineering/ Information Technology/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines.</p> <p>(From a University/ Institution/ Board recognised by Govt. Of India/ approved by Govt. Regulatory Bodies).</p>
OTHER QUALIFICATION (AS ON 31.08.2024)	<p>Preferred Certifications: (Valid as on 31.08.2024)</p> <p>Information Security and Risk Management:</p> <ul style="list-style-type: none"> • Certified Information Systems Auditor (CISA) • Certified Information Security Manager (CISM) or Certified in Risk and Information Systems Control (CRISC) • Certified Information Systems Security Professional (CISSP) • Certified in the Governance of Enterprise IT (CGEIT) • Project Management Institute - Risk Management Professional (PMI-RMP) <p>Database Administration and Management:</p> <ul style="list-style-type: none"> • Oracle Certified Associate (OCA) • Database Administrator • Oracle Certified Professional (OCP) • SQL Queries and PL/SQL <p>Cloud and Infrastructure Management:</p> <ul style="list-style-type: none"> • Microsoft Azure Administrator certification • Certified Kubernetes Administrator (CKA) from Linux Foundation / CNCF • Red Hat Certified Specialist in OpenShift Administration certification • Certification in HP-Unix or Linux Administration • Cloud technology certification from VMware/ Open Infra Foundation / Nutanix/ Microsoft/ AWS/GCP/ Certified Cloud Security Professional by ISC2 or CISSP/ Cloud security certification from reputed OEM/CSP or any relevant cloud certification <p>Security and Endpoint Protection:</p> <ul style="list-style-type: none"> • Endpoint Security Certification of any OEM like TrendMicro ApexOne Certified Professional or TrendMicro Deep Security Certified Professional • Certification on EDR Technology from OEMs like TrendMicro, CrowdStrike, Microsoft • Certification on DLP technology from OEMs like Trellox, Microsoft • Certified Professional Ethical Hacker (CEH) from EC-Council

	Programming and Development: <ul style="list-style-type: none"> • Core Java and Object-Oriented Programming (OOPs) concepts. • Java Web Application Development - HTML, CSS, JavaScript <p>(Candidate having more than one certificate will be given preference.)</p>
WORK EXPERIENCE (POST-BASIC QUALIFICATION) (AS ON 31.08.2024)	Essential: Minimum 4 years post qualification experience in IT Industry/ Sector. Preferred: 2 years of experience (within essential requirement of post basic qualification experience of 4 years) in: <ul style="list-style-type: none"> • Microsoft Related Support • End Point Security • Data Protection technology, Security, Risk & Compliance, Closure of VA / PT and Security Audits • Work Experience as Database Administrator (DBA) • Oracle Database 19c/ RAC configuration/ Oracle Golden Gate configuration. • Experience with any Application Performance Monitoring Tools such as Dynatrace / AppDynamics / Appnomic • Operating cloud environments (e.g., VMware, Nutanix, Open Stack, Azure, AWS, GCP etc) and exposure to IT infrastructure and network management. • Hands-on experience in VMWare Cloud administration, operations & support. Hands-on experience on containerisation management/support like Kubernetes/Docker. <p>(Training & Teaching experience will not be counted for eligibility)</p>
SPECIFIC SKILLS (AS ON 31.08.2024)	Preferred: <ul style="list-style-type: none"> • Practical experience with windows / linux technologies • Windows/Linux Server Administrator • Knowledge of Database Management Solutions like MS SQL Server, Oracle etc. • Ability to thrive and prioritize across projects in a challenging environment. • Knowledge of IT Infrastructure, telecom operations, IT Service Management, Cryptographic communication, Software Application lifecycle management • Stakeholder management, risk and issue management and coordination • Experience in driving value in IT/Digital from concept through execution, with ability to generate and leverage data driven insights. • Knowledge of Procurement Life Cycle. • Awareness on CVC/ Government Procurement guidelines. • Proficiency in working with major cloud platforms such as Vmware, Nutanix, Azure, AWS, GCP etc. • Infrastructure Management • Containerization and Orchestration • Proficiency in delivering automation in cloud. Working knowledge of infrastructure-as-code (IaC) tools like Terraform, CloudFormation, or Ansible to automate the provisioning and management of cloud resources. • Monitoring and Logging • Security Best Practices • Knowledge of optimizing application and infrastructure performance through load balancing, caching, content delivery networks (CDNs), and database tuning. • Disaster Recovery and Business Continuity • Cloud Security Expertise • Cybersecurity Knowledge • Security Compliance <p>(Candidate having more than one skill will be given preference.)</p>

Post No / Post Name	3 - Deputy Manager (Systems) – Networking Operations
BASIC QUALIFICATION (AS ON 31.08.2024)	Essential: B.Tech./ B.E. in Computer Science/ Computer Technology/ Information Technology/ Software Engineering/ Electronics/ Electronics & Communications/ Telecommunication Engineering or Equivalent Degree in above specified disciplines with minimum 50% score. OR M. Tech. in Computer Science/ Computer Technology/ Information Technology/ Software Engineering/ Electronics/ Electronics & Communications/ Telecommunication Engineering or Equivalent Degree in above specified disciplines. (From a University/ Institution/ Board recognised by Govt. Of India/ approved by Govt. Regulatory Bodies).
OTHER QUALIFICATION (AS ON 31.08.2024)	Preferred Certifications: (Valid as on 31.08.2024) Any one of the valid certifications mentioned below: <ul style="list-style-type: none"> • CCNP (Security), • JNCIP (Security) • Fortinet NSE 7 • Checkpoint CCSE • Palo Alto Networks Certified Network Security Engineer (PCNSE), • Cisco CCDP, • Cisco CCDE, • Cisco CCNP Data Centre, • Juniper JNCIP-ENT, • Juniper JNCIE-ENT, • Juniper JNCIP-SP, • Juniper JNCIE-SP • PCCSA / PCNSA / PCNSE • Certified McAfee Security Specialist • Fortinet NSE 1 /NSE 2/ NSE 3 • CCIE (Security) • JNCIE (Security)

	<ul style="list-style-type: none"> • Cisco CCIE Data Centre, • Cisco CCNP Routing and Switching/Enterprise, • Cisco CCIE Routing and Switching/Enterprise Infrastructure, • Cisco CCNP Service Provider, • Cisco CCIE Service Provider, • Juniper JNCIP-DC, • Juniper JNCIE-DC, <ul style="list-style-type: none"> • Fortinet NSE 8 • Checkpoint CCSM • Checkpoint CCME • CISSP • CISM • CEH <p>(Candidate having more than one certificate will be given preference.)</p>
WORK EXPERIENCE (POST-BASIC QUALIFICATION) (AS ON 31.08.2024)	<p>Essential: Minimum 4 years post qualification experience in IT Industry/ Sector.</p> <p>Preferred: 2 years of experience (within essential requirement of post basic qualification experience of 4 years) in Managing Network Security products like Firewalls/IPS/DDOS appliances, of any reputed organisation.</p> <p>a. Level-3 resource in an organisation in the business of providing Network Services /Network Security Services, OR b. As TAC resource in an OEM (in the field of network security/ network devices such as firewall, IPS routers, switches, load-balancers, SD-WAN etc.)</p> <p>Following experience will not be considered: a. Managing College or institute campus network b. Managing TV / Cable Networking c. Managing shops/malls network d. Campus Wi-Fi (Training & Teaching experience will not be counted for eligibility).</p>
SPECIFIC SKILLS (AS ON 31.08.2024)	<p>Preferred:</p> <ol style="list-style-type: none"> 1. IT Information Library Certification (ITIL). 2. Knowledge of scripting using Python, Ansible etc. 3. Knowledge of IPv4, IPv6, TCP, DHCP etc. <p>(Candidate having more than one skill will be given preference.)</p>
Post No / Post Name	4 - Deputy Manager (Systems) – IT Architect
BASIC QUALIFICATION (AS ON 31.08.2024)	<p>Essential: B.Tech./ B.E. in Computer Science/ Computer Science & Engineering/ Information Technology/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines with minimum 50% score. or MCA or equivalent or M.Tech./ M.Sc. in Computer Science/ Computer Science & Engineering/ Information Technology/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines. (From a University/ Institution/ Board recognised by Govt. Of India/ approved by Govt. Regulatory Bodies)</p>
OTHER QUALIFICATION (AS ON 31.08.2024)	<p>Preferred Certifications: (Valid as on 31.08.2024)</p> <ul style="list-style-type: none"> • IT Information Library (ITIL) - Foundation Level or higher-level. • Certified ScrumMaster (CSM) / Professional Scrum Master (PSM) • TOGAF with PMP or Prince 2 • Professional Cloud Solutions Architect Certification • Red Hat Certified Architect • Google Professional Cloud Architect • OCP • MCDBA • IBMCA <p>(Candidate having more than one certificate will be given preference.)</p>
WORK EXPERIENCE (POST-BASIC QUALIFICATION) (AS ON 31.08.2024)	<p>Essential: Minimum 4 years post qualification experience in IT Industry/ Sector.</p> <p>Preferred: 2 years of experience (within essential requirement of post basic qualification experience of 4 years) in any of the following:</p> <ul style="list-style-type: none"> • IT architecture, infrastructure, and cloud development using varied technological frameworks. • Engineering and software architecture design. • DevOps practices. • System and data security. • Business analysis techniques and processes. • Various operating systems. • Database management • Web platforms • Network management • Computer hardware and software analysis

	<ul style="list-style-type: none"> • In-depth knowledge of coding language(s) <p>(Training & Teaching experience will not be counted for the eligibility)</p>
SPECIFIC SKILLS (AS ON 31.08.2024)	<p>Preferred:</p> <ul style="list-style-type: none"> • In-depth knowledge on SDLC/DevOps processes • Sound knowledge on IT Application architecture, Design methodologies across multiple platforms • Expertise in non-functional areas like performance, scalability studies, human interaction, software ergonomics. • Expertise in Design Patterns, Design Principles & UML modelling. • Expert understanding of architecture concepts in the areas such as Database, SOA, Security and Middleware. • Experience in architecture, design and development of web and mobile applications using technologies such as Android, iOS, Java, JEE and (dot).NET. • Expertise in middleware architecture of ESB / SOA / Application server / MQ. • Experienced in server-side technologies like Java or NodeJS and modern tools to build RESTful web services, JavaScript and web technologies (e.g. React, Angular, NodeJS, etc.), Microservices, APIs, and database technologies • Experience in evaluating and implementing third party software products including open source and cloud-based products from vendors such as AWS, Microsoft or Google. • Expertise with Continuous Integration and Continuous Delivery (CI/CD) • Relevant Technology certifications <p>(Candidate having more than one skill will be given preference.)</p>

Post No / Post Name	5 - Deputy Manager (Systems) – Information Security	
BASIC QUALIFICATION (AS ON 31.08.2024)	<p>Essential:</p> <p>BE / BTech (Computer Science / Electronics & Communications / Information Technology/ Cybersecurity) from recognized university. or MCA/ MSc (Computer Science)/ MSc (IT) from recognized university. or M.Tech. in Computer Science / Electronics & Communications / Information Technology/ Cybersecurity from recognized university</p> <p>- Minimum percentage of marks: 60%</p>	
OTHER QUALIFICATION (AS ON 31.08.2024)	<p>Compulsory Certifications: (Valid as on 31.08.2024)</p> <p>Any one out of CISSP, CRISC, CISM, and CISA</p>	
WORK EXPERIENCE (POST-BASIC QUALIFICATION) (AS ON 31.08.2024)	<p>Essential:</p> <p>Minimum 4 years of experience in IT risk management or information security.</p> <p>Essential experience detail:</p> <ol style="list-style-type: none"> 1. In-depth knowledge and experience with risk management frameworks and standards such as NIST, ISO 27001, COBIT and ITIL 2. Strong technical skills in areas such as network security, data protection, threat analysis, and incident response 3. Advanced analytical skills to identify, assess and mitigate IT risks 4. Commitment to staying updated with latest trends, threats, and technologies in IT risk management <p>(Training & Teaching experience will not be counted for the eligibility)</p>	
SPECIFIC SKILLS (AS ON 31.08.2024)	Not Stipulated	

Post No / Post Name	6 - Assistant Manager (System)			
BASIC QUALIFICATION (AS ON 31.08.2024)	<p><u>Essential:</u></p> <p>B. Tech. / B.E. in Computer Science/ Computer Science & Engineering/ Software Engineering/ Information Technology/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines with minimum 50% score.</p> <p>or</p> <p>MCA or equivalent</p> <p>or</p> <p>M.Tech. / M.Sc. in Computer Science/ Computer Science & Engineering/ Information Technology/ Software Engineering/ Electronics/ Electronics & Communications Engineering or Equivalent Degree in above specified disciplines.</p> <p>(From a University/ Institution/ Board recognized by Govt. Of India/ approved by Govt. Regulatory Bodies).</p>			
OTHER QUALIFICATION (AS ON 31.08.2024)	<p><u>Preferred Certifications:</u> (Valid as on 31.08.2024)</p> <table><tr><td><p><u>For Developers:</u></p><ul style="list-style-type: none">• Oracle Data Integrator 12c Certified Implementation Specialist• Oracle Business Intelligence Foundation Suite 11g Essential• Oracle Data Integrator 12c Essential• Oracle Database PL/SQL Certification</td><td><p><u>For Cloud Operations:</u></p><p>Cloud technology certification from Vmware/ Open Infra Foundation / Nutanix/ Microsoft/ AWS/GCP/ Azure/ OCI/ ITIL/ CCSK/ CISSP/ CKAD/Public Cloud Certifications</p></td></tr></table>		<p><u>For Developers:</u></p> <ul style="list-style-type: none">• Oracle Data Integrator 12c Certified Implementation Specialist• Oracle Business Intelligence Foundation Suite 11g Essential• Oracle Data Integrator 12c Essential• Oracle Database PL/SQL Certification	<p><u>For Cloud Operations:</u></p> <p>Cloud technology certification from Vmware/ Open Infra Foundation / Nutanix/ Microsoft/ AWS/GCP/ Azure/ OCI/ ITIL/ CCSK/ CISSP/ CKAD/Public Cloud Certifications</p>
<p><u>For Developers:</u></p> <ul style="list-style-type: none">• Oracle Data Integrator 12c Certified Implementation Specialist• Oracle Business Intelligence Foundation Suite 11g Essential• Oracle Data Integrator 12c Essential• Oracle Database PL/SQL Certification	<p><u>For Cloud Operations:</u></p> <p>Cloud technology certification from Vmware/ Open Infra Foundation / Nutanix/ Microsoft/ AWS/GCP/ Azure/ OCI/ ITIL/ CCSK/ CISSP/ CKAD/Public Cloud Certifications</p>			

	<ul style="list-style-type: none"> • Certification in Hadoop • Java Certification from Oracle • Dot Net certification from Microsoft • DEVOPS Certifications from a globally recognized / reputed institute or academy. • Spring Certified Professional • Oracle Certified Professional, Java SE 8 Programmer • Level-2 Angular Certified Developer • ITIL (Support), CCNA (Networking), AWS (Cloud), GIAC (Governance) or similar <p><u>For Infra Support Cloud Operation</u></p> <p>Microsoft Certifications:</p> <ul style="list-style-type: none"> • MCSA Windows Server Certification • MCDBA (Microsoft Certified Database Administrator) • MCSE (Microsoft Certified Solutions Expert) • MTA (Microsoft Technology Associate) <p>Oracle Certifications:</p> <ul style="list-style-type: none"> • Oracle Certified Professionals • Oracle Data Integrator 12c Certified Implementation Specialist • Oracle Business Intelligence Foundation Suite 11g Essential • Oracle Data Integrator 12c Essential • Oracle Database PL/SQL Certification <p>Networking and Infrastructure Certifications:</p> <ul style="list-style-type: none"> • CCNA (Cisco Certified Network Associate) • CCNP (Cisco Certified Network Professional) • ITIL (IT Information Library Foundations Certification) • Red Hat Certified System Administrator (RHCSA) • Red Hat Certified Engineer (RHCE) <p>Virtualization and Cloud Certifications:</p> <ul style="list-style-type: none"> • VMware Certified Professional • CompTIA (ITF+, A+, Server+, Network+, Cloud+) • Kubernetes Administration Certification • Certification in Kubernetes (preferred) <p>Additional Certifications:</p> <ul style="list-style-type: none"> • Certification in In-Memory Technologies/No-SQL Database • IBM Certified Associate • ETL tool certifications (e.g., Informatica PowerCenter, DataStage, Cransoft) • Certification in Windows and Linux administration 	<p><u>For Networking Operations:</u></p> <ol style="list-style-type: none"> 1. Cisco CCNA, 2. JNCIA-SEC 3. JNCIS-SEC 4. Check Point Certified Security Administrator (CCSA) 5. Fortinet NSE4 6. Palo Alto Certified Network Administrator (PCNSA) 7. Juniper JNCIA 8. CCNP (Security) 9. JNCIP (Security) 10. NSE-7 <p><u>For Tester:</u></p> <ul style="list-style-type: none"> • ISTQB or any other equivalent certification. <p><u>For IT Risk:</u></p> <ul style="list-style-type: none"> • Any one out of CISSP, CRISC, CISM, and CISA
	(Candidate having more than one certificate will be given preference.)	
WORK EXPERIENCE (POST-BASIC QUALIFICATION) (AS ON 31.08.2024)	Not Required	
SPECIFIC SKILLS (AS ON 31.08.2024)	Not Required	

IMPORTANT POINTS:

- 1 The educational qualification prescribed for the post is minimum. Candidate must possess the Post Basic qualification and relevant full-time experience as on specified dates.
- 2 **The relevant experience certificate from the employer must contain specifically that the candidate had experience in that related field as required.**
- 3 In cases where experience in a specific field is required, the relevant experience certificate must contain specifically that the candidate had experience in that specific field.
- 4 In cases the certificate of degree/diploma does not specify the field of specialization, the candidate will have to produce a certificate from the concerned university/college specifically mentioning the specialization.
- 5 **Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA/ OGPA is awarded, the same should be converted into percentage and indicated in the online application. If called for interview, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of these norms.**

B. DETAILS OF EDUCATIONAL QUALIFICATION, EXPERIENCE, SKILLS, BRIEF JOB PROFILE & KEY RESPONSIBILITY AREA:

Name of Post	REQUIRED QUALIFICATIONS (As on 31.07.2024)	EXPERIENCE (POST BASIC QUALIFICATIONS) & SPECIFIC SKILLS (As on 31.07.2024)	JOB PROFILE & KRA
Deputy Vice President-IT Risk	<p>Basic:</p> <ul style="list-style-type: none"> - Basic Qualifications: BE / BTech (Computer Science / Software Engineering/ Electronics & Communications / Information Technology/ Cybersecurity / Electronics & Instrumentation / Electrical & Electronics) from recognized university OR - MCA / MSc (Computer Science)/ MSc (IT) from recognized university OR - M.E./ MTech in Computer Science/ Cyber Security / Information Security / Software Engineering /Information Technology / Electronics & Instrumentation / from recognized university. - . <p>Min. percentage of Marks: both in graduation and PG should be at least 60%</p> <p>Mandatory: Compulsory certifications: Any one out of:</p> <ul style="list-style-type: none"> ➤ CISSP by Certifying Authority ISC2 OR ➤ CRISC/ CISM/ CISA by Certifying Authority ISACA <p>(Above Certificates should be valid as on the last date of application / registration)</p>	<p>Experience:</p> <ul style="list-style-type: none"> - Min years of Exp: 15 years in IT risk management or information security. <p>Essential experience detail:</p> <ul style="list-style-type: none"> ➤ Deep knowledge of risk management frameworks and standards such as NIST, ISO 27001, COBIT and ITIL ➤ Significant experience in senior leadership roles with a proven track record of managing large-scale IT risk management programs ➤ Stay updated with the latest trends, technologies and best practices in IT risk management ➤ Demonstrated ability to develop and implement comprehensive IT risk management strategies aligned with the organization's overall business objectives ➤ Experience in collaborating with various departments, leading risk management projects, and ensuring compliance with regulatory requirements ➤ Strong understanding of advanced cybersecurity principles, technologies and trends ➤ Ability to develop and oversee effective incident response and business continuity plans <p>Note: <u>Training & Teaching experience will not be counted for eligibility.</u></p> <p><u>The experience mentioned / claimed should be supported by a suitable certificate issued by the concerned employer.</u></p>	<ul style="list-style-type: none"> ➤ Lead and mentor a team of IT risk professionals. ➤ Attend IT Risk Agenda and IT Risk related observation from the Top Management arising in the Risk related Committees. ➤ Analyze risk data and develop strategies to mitigate identified risks. ➤ Monitoring overall performance of team members. ➤ Prepare and present risk management reports to senior managements and stakeholders ➤ Providing technical leadership, guidance, and direction on IT Risk management. ➤ Provide ability for overseeing and managing the organization's IT risk management strategies, policies and procedures. ➤ Work closely with other departments to ensure comprehensive risk management ➤ Promote risk awareness and understanding. <p>KRA:</p> <ul style="list-style-type: none"> ➤ Leading the system officers of IT-Risk Team, putting in place systems for measuring, mitigating, monitoring and controlling of IT risk by application owners in line with regulatory guidelines. ➤ Creating IT – Risk Awareness among the stakeholders. ➤ Disseminate IT-Risks' related guidelines / instructions / observations from Top Management / Committees / Audits / Regulator and report the progress of implementation. ➤ Preparing consolidated Risk Assessment report at periodical intervals and put up the same to Senior Management. ➤ Periodical monitoring and annual review of Key Indicators of GITC Departments.

<p>Assistant Vice President-IT Risk</p>	<p><u>Basic:</u></p> <ul style="list-style-type: none"> - Basic Qualifications: BE / BTech (Computer Science / Software Engineering/ Electronics & Communications / Information Technology/ Cybersecurity / Electronics & Instrumentation / Electrical & Electronics) from recognized university OR - MCA / MSc (Computer Science)/ MSc (IT) from recognized university OR M.E./ MTech in Computer Science/ Cyber Security / Information Security / Software Engineering /Information Technology / Electronics & Instrumentation / from recognized university. <p><i>Min. percentage of Marks: both in graduation and PG should be at least 60%.</i></p> <p><u>Mandatory:</u> Compulsory certifications: Any one out of:</p> <ul style="list-style-type: none"> ➤ CISSP by Certifying Authority ISC2 OR ➤ CRISC/ CISM/ CISA by Certifying Authority ISACA <p>(Above Certificates should be valid as on the last date of application/registration)</p>	<p><u>Experience:</u></p> <p>Min years of Exp: 10 years in IT risk management or information security</p> <p><i>Essential experience</i> detail:</p> <ul style="list-style-type: none"> ➤ Extensive experience with risk management frameworks and standards such as NIST, ISO 27001, COBIT, and ITIL. ➤ Proven ability to lead teams, collaborate with cross-functional departments, and communicate effectively with stakeholders. ➤ Experience in leading and managing IT risk projects, including planning, execution, and reporting. ➤ Strong technical skills in areas such as network security, data protection, threat analysis, and incident response. ➤ Strong problem-solving skills with a proactive approach to addressing potential risks. ➤ Commitment to staying updated with the latest trends, threats and technologies in IT risk. <p><u>Note: Training & Teaching experience will not be counted for eligibility.</u></p> <p><u>The experience mentioned / claimed should be supported by a suitable certificate issued by the concerned employer.</u></p>	<p><u>Job Profile:</u></p> <ul style="list-style-type: none"> ➤ Providing technical leadership, guidance, and direction on IT Risk management. ➤ Provide ability for overseeing and managing the organization's IT risk management strategies, policies and procedures.. ➤ Lead and mentor a team of IT risk professionals. ➤ Develop, update and implement IT risk management policies and procedures. ➤ Conduct post-incident reviews and ensure lessons learned are integrated into future risk management practices. ➤ Collaborate with internal and external auditors during audits and assessments. ➤ Possesses the ability to study and analyze incidents that lead to financial loss or result in near-miss events. <p><u>KRA:</u></p> <ul style="list-style-type: none"> ➤ Tactical implementation of IT Risk Policy and coordination with IT departments for conducting risk assessments to evaluate and prioritize IT risks. ➤ Acting as a bridge between Top Management and Junior Management ensuring clear communication of risk management strategies and policies. ➤ Consolidation and tracking of the annual RCSA exercise conducted by IT-AOs. ➤ Oversee Business Continuity and DRP related activities. ➤ Devise Key Indicators and monitoring the trends & patterns in KIs derived from the existing security solutions of the Bank. ➤ Oversee and monitor all the activities and tasks performed by a team of IT-risk professionals.
---	--	--	--

Remarks: KRA's: KRAs shall be assigned on joining. Job Profile mentioned above are illustrative. Role/Jobs in addition to the above mentioned may be assigned by the Bank from time to time for the above posts.